



No. MANUU/CTE/SGR/Prin/2016-17/2

Dated. 24.02.2017

To

Sub: MANUU – CTE – Supply of Furniture items at MANUU, College of Teacher Education, Srinagar, Jammu & Kashmir - 190005.– Limited Tender Enquiry – Reg.

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Sir,

The University intends to procure and install Furniture items at MANUU, College of Teacher Education, Srinagar, Kashmir as per the specifications mentioned below from the original manufacturer / authorized dealer only. You are requested to submit quotations in sealed envelope along with **EMD of Rs.10000/-** (Exemption for firms registered with MSME, NSIC, NCCF, Kendriya Bhandar a& others as per GoI norms will be considered on submission of documentary proof along with tender document) as per Annexure-I on a printed letter head of the firm on or before 10.03.2017 by **3.00 p.m.** The tender will be opened on the same day at **3:05 p.m.** in the presence of prospective bidders.

Specification of Furniture Items:

Sl.	Particulars	Qty.
1.	Book Shelf: of size (6½x33x14) with Five Compartments, 22 guage with lock/3 set of keys powder coated	10
2.	Steel Almirah 6ft: (72x33x18) with six compartments, 22 guage with lock/3 set of keys powder coated	06
3.	Executive Chairs: Executive wooden chair with cushion seat back with arms	05
4.	Student Chairs: Student chair with writing pad Made of 12 MM ply Board Sun Mick Laminated, having wooden strips on Seat and back duly polished	100

Terms & Conditions:

1. Price's are to be quoted both in figures and in words. In case of a discrepancy, the rates in words/ lowest amount will be taken as valid.
2. The bidder should be a direct manufacturer or authorized dealer of the above items. The firm shall submit authorization dealership certificate along with the bid failing which the bid will be rejected.
3. Incomplete Bids in any respect are liable to be rejected.
4. The bid must mention the specifications as per the **Annexure – I** and to submit the sample as required by the University.
5. The quantity included in the bid can be increased or decreased at the discretion of the Competent Authority, Maulana Azad National Urdu University Hyderabad.
6. The supply of said items has to be made within a period of **two weeks** from the date of receipt of Purchase Order. For Late supply 0.5% cost of the whole supply for every week will be



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- deducted from the bill/EMD to the maximum of 10% after which the order will remain cancelled. In case, the firm supplies inferior quality, or sub-standard material the University may at its decision reject the entire material and impose penalty;
7. Item offered in the tender enquiry may be re-ordered at the same rate, terms & conditions within a period of six months or may be extended for twelve months.
 8. The amount quoted should include all the charges including taxes, transportation, etc.
 9. All pages of the tender document are to be signed and stamped by the tendering firm and to be attached along with the bids.
 10. Conditional bids are not accepted.
 11. If any manufacturing defect is found within one year, warranty period from the date of supply, the firm should replace the part / item on their own cost within one week from the date of such compliant.
 12. The University reserves all the rights to place the order **items wise** with the firm quoted L-1 rates.
 13. The firm should submit EMD of Rs.10000/- (Exemption as per GoI norms will be considered)
 14. The bidder is requested to verify the sample for size, specification and colour for Students Chairs available at office of CTE, Srinagar, J & K.
 15. The firm selected should submit 10% value of Purchase Order as Performance Guarantee in the form of D.D / Fixed Deposit (Joint Account) / Bank Guarantee of a scheduled Bank in favour of MANUU which will be released after 60 days after fulfilling of all tender obligations.
 16. For any query/clarification, the firm may contact College of Teacher Education, Srinagar, Kashmir (Ph.No.9419097021 & 9906712005).
 17. The University reserves all the rights to reject or accept any tender without assigning any reason or cancel or withdraw the tender notice.
 18. In case of any dispute, Srinagar will be the Jurisdiction. The Principal, CTE, Maulana Azad National Urdu University, Srinagar shall decide the issue and his decision will be final and shall be binding on the both parties.

Principal
(MANUU, CTE, Srinagar)



Annexure-I (Price Schedule)

Sl.	Particulars	Make	Qty	Unit Price	Total (inclusive of all)
1.	Book Shelf: of size (6½x33x14) with Five Compartments, 22 guage with lock/3 set of keys powder coated				
2.	Steel Almirah 6ft: (72x33x18) with six compartments, 22 guage with lock/3 set of keys powder coated				
3.	Executive Chairs: Executive wooden chair with cushion seat back with arms				
4.	Student Chairs: Student chair with writing pad Made of 12 MM ply Board Sun Mick Laminated, having wooden strips on Seat and back duly polished				

Place :
Date :2017

Signature of the authorized
representative of the firm with stamp